VPMIA 42nd Annual **School of Instruction**

April 14–16, 2005 Ramada Inn—South Fredericksburg, Virginia



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42nd Annual

Virginia Plumbing & Mechanical Inspectors Association

School of Instruction

April 14, 15, & 16, 2005 Ramada Inn—South Fredericksburg, Virginia

Table of Contents	3
Index to Advertisers	3
2005 Dedication	4
History	6
Strategic Plan	8
Acknowledgements	9
Constitution and ByLaws	10
Awards Roster	16
School of Instruction Program	18
2005 Ladies Auxilary Program	20
In Memoriam	21
Mission/Code of Ethics	22
VBCOA, VFPA, and VPMIA Joint Conference	23
Officers, Directors and Committee Chairmen	27
2005 Membership Roster	28
Past Presidents	40
2005 Associate Membership Roster	41
2005 Ladies Auxilary Roster	43
Charter Members	40
New Member Application	45

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Southern Air	5	PMPV	25	Gene Nichols, Inc.	39
Harry Eklof Associates, Inc.	9	The Pumbing Dr.	26	Beck Cohen	42
Woodbridge Plumbing. Inc.	15	Virginia Sprinkler Co., Inc.	31	F&S Graphic Design	IBC
Hearth Education Foundation	16	L&D Associates, Inc.	33		
VBCOA-VFPA-VPMIA Ad	23	E&E Plumbing and Heating	36		

- 3 -

VPMIA dedicates this Yearbook to Paul Hostetler for his ongoing commitment to the goals and mission of this organization.



2005 Dedication

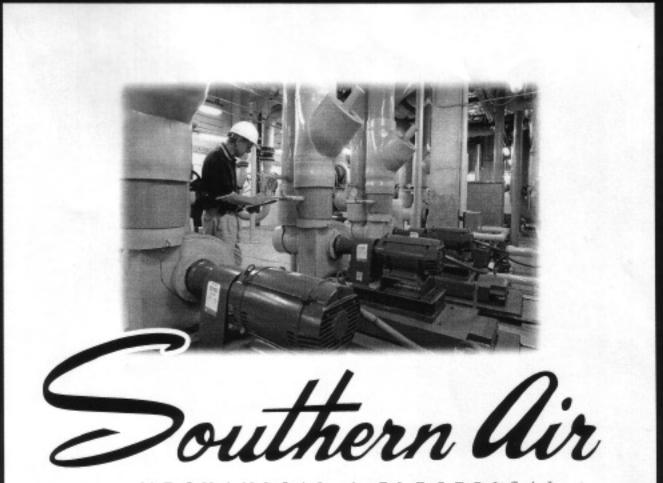
Paul David Hostetler

Born August 20, 1931 at Cold Springs, KY, Paul's family moved to Moores Hill, IN, in 1941. Paul does not recall ever not having chores on family farms in Kentucky and Indiana. Paul joined the U.S. Navy in January 1951, called to active duty on March 1, 1951, and completed recruit training at San Diego, CA. Paul volunteered for submarine duty serving on the USS ODAX, USS THREADFIN, USS SEA DEVIL, and many other submarines plus the USS CHARLES P. CECIL, a Radar Picket Destroyer. Shore duty stations were located at San Francisco, CA and Heidelberg, Germany. He served on Submarine Division and Squadron Commanders staffs in Key West, FL and Norfolk, VA. Upon completion of a twenty year Navy career, Paul became involved in the construction field, serving as a Union Carpenter in North Dakota and Virginia. In Buckingham, VA he founded his own General Contracting business specializing in house

repair and additions, occasionally building an entire house. Due to Buckingham's remote and rural geography, by necessity, in addition to carpentry, Paul became proficient in the design and installation of masonry, plumbing, and electrical systems although he never felt comfortable to call himself a Mason, Plumber, or Electrician. Due to an injury, Paul was forced to give up his contracting business, but Albemarle County offered him a wonderful position as Plumbing Inspector. Paul became certified in nearly every discipline offered by the Code Industry. At retirement, Paul was the Chief Commercial Fire Protection Systems, Hazardous Material Storage Systems, and Mechanical Systems Inspector. One of the many highlights while at Albemarle County was his membership on the National Certification Program for Construction Code Inspectors (Plumbing Advisory Committee), headquartered in Princeton,

- 4 –

NJ. After retirement from Albemarle County, Paul was employed as Building Official for the Town of Scottsville, VA until final retirement. Paul is a lifetime member of VPMIA having served in all chairs, except Secretary, of the Board of Directors plus the position of Executive Secretary and Chair or member of many committees. Paul is the very proud recipient of the most prestigious D. Paul Jack and Gordon I. Dameron Awards issued by VPMIA. Paul is also a retired member of the James Madison Building and Code Officials Association (Region IV, Virginia Building and Code Officials Association) and the International Code Council, Inc., plus many military and ship's reunion associations. Paul's successes can be attributed to the love and understanding of his beautiful wife and life-mate. Edna Londeree Hostetler, Paul has three stepchildren, one adopted daughter, and a great grand daughter.



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5 -

HISTORY of the Virginia Plumbing Inspectors Association

Original history by Paul C. King

Compiled from the minutes of the VPIA meeting April 14, 1962

A small group of Virginia plumbing inspectors met in 1959 following a seminar at VPIA in Blacksburg. The group discussed the possibility of forming a statewide association for the purpose of dissemination of information touching on new methods, materials and testing procedures used in the plumbing and heating profession.

Following the three-day seminar the inspectors returned to their respective jobs. Being dedicated to their profession, these men contacted individual members of the Virginia State Master Plumbers Association meeting. Cards were mailed asking the inspectors if they were interested in forming such an association.

The first meeting of the group, which would be called The Virginia Plumbing Inspectors Association, took place April 14, 1962 at the Hotel John Marshall in Richmond. Attending were fourteen plumbing inspectors and three associate members. (These names are published as Charter Members.) The first order of business for the group was to name a temporary chairman, Mr. Mannion, followed by nomination and election of officers.

Officers elected were: President, Charles E. Mannion, Richmond; Vice President, Paul C. King, County of Fairfax; Secretary, John B. Mason, Richmond; Treasurer, James B. Jones, Jr., Martinsville; and Sgt. At Arms, E. R. Carr, Winchester. Board of Directors named included: U.E. Allen, Jr., Portsmouth; Frank B. Bosman, County of Arlington; and Gordon Dameron, Danville.

A committee consisting of inspectors King, Chairman, Carr and Cooper was appointed and instructed to draw up the proposed by-laws for the association. A general discussion followed covering the aims and purposes of the organization. A date was set for the next meeting and the group adjourned its meeting to join the Master Plumbers Association, which was in session at this time.

By-Laws Adopted

VPIA met November 3, 1962 at 1014 East Broad Street, Richmond. The By-Laws Committee presented its report, which was duly adopted. Article II of those by-laws set forth the purpose of the organization:

- A. Cooperate in the formulation of Virginia Plumbing Code Standards.
- B. Promote uniform understanding and application of all city, town and county plumbing codes.
- C. Secure and promote uniform administrative ordinances and inspection methods.
- D. Promote closer cooperation between inspectors, inspection departments, health departments, plumbing contractors and the public.

- E. Promote and improve the standards of the profession of plumbing inspectors.
- F. To institute and maintain a central organization to properly test new materials and methods to be used in this Commonwealth.

School of Instruction

The Association embarked on a program when Paul C. King served as proxy which has proven to be well accepted by those men serving in all phases of the plumbing industry. Known as "School of Instruction and Conference," the program owes its success to D. Paul Jack, Hampton. Through his efforts, almost single-handedly, Mr. Jack managed to obtain speakers from Texas across the south and as far west as Wisconsin. The first annual School of Instruction and Conference was held in Hampton on April 17 and 18, 1964 and was a huge success. Each succeeding year has found the meeting generating more interest in the plumbing profession.

Inspectors have found that the annual school and conference has given us the opportunity to carry out some of the aims of VPIA, namely: "the dissemination of new methods and materials" on a state-wide basis. Our speakers are not only considered experts in their fields but they also present facts which help to generate enthusiasm among those association members interested in promoting the plumbing profession.

Executive Secretary

In 1969 the Board of Directors appointed an Executive Secretary with the responsibilities to direct the school for **Qualified Plumbing Inspectors** and to publish a newsletter for the purpose of keeping inspectors abreast with the workings of the association and other related items of interest that inspectors in Virginia and the southeastern states should be concerned with. Thus far the newsletter has accomplished its purpose and its present circulation includes eighteen states.

We are proud to be members of VPIA. The knowledge we have gained during the past years has made it possible for us to be cognizant that the plumbing profession is indeed one of the leading 'trades' in the building industry.

History Up-Date

In 1986, the Board of Directors instructed the committee on by-laws to up-date and revise the by-laws to meet and comply with the present day regulations. President John W. Thurston appointed Edward J. Baldwin, Jr., Chairman and D. Paul Jack as part of a two-member committee to study and propose the needed changes.

On April 1988, at the Twenty-Fifth Annual School of Instruction as the yearly conference had now come to be known, after two years of study and consideration by the committee and board of directors, the amended by-laws were approved and adopted by the voting membership of the Virginia Plumbing Inspectors Association.

On July 21, 1990, at the Association's summer meeting, the voting membership of the Virginia Plumbing Inspectors Association voted unanimously to change the name of the Association to the Virginia Plumbing and Mechanical Inspectors Association. The change was felt necessary because of the number of jurisdictions within the Commonwealth of Virginia having separate mechanical inspection divisions whose inspectors were seeking educational opportunity. It was the feeling of the membership that this Association could provide that opportunity of educational instruction.

In-as-much as there were some other concerns regarding the by-laws, the Committee on By-Laws, consisting of Edward J. Baldwin, Jr., Chairman, Kenneth R. Snyder, Sr. and D. Paul Jack, Vice Chairmen, William F. Hines, Dennis W. McNaughton, Thomas C. Roberts and Paul M. Adams, Executive Secretary, was directed by President Robert M. Broome to study and submit amendments to the by-laws reflecting the name change and other necessary changes needed to include the mechanical personnel. Through the course of the study, an executive board, four regional directors positions and specific duties of the presidential appointed chairpersons were incorporated. The amended by-laws were approved by the committee on September 6, 1990 by the board of directors on October 6, 1990 and by the general membership in December 1, 1990.

After a period of working under the executive board, which consisted of the elected officers and the four regional directors, the board of directors instructed the Committee on By-Laws to once again review and recommend any needed changes deemed necessary. This resulted in more changes being proposed, the most significant being a change in the fundamental membership and voting rules. The system used since the beginning of the Association was that of jurisdictional membership with a limit of one vote per jurisdiction. The proposed amendments included a change to individual membership with one vote per active member (associate members must remain without a vote in order to protect chapter membership in building officials and code administrations international).

The progress of these amendments, of the proposals and counter proposals, spanned the terms of three presidents and three by-laws committees. The first action of the general membership, which resulted in a change, was made on March 26, 1994 at the conclusion of the Thirty-First Annual School of Instruction. That change eliminated the executive board and dictated meeting schedules. Action was taken on June 25, 1994 which clarified the responsibilities of various officers and both board and presidential appointments. The action which resulted in the current by-laws was taken at the winter meeting on December 3, 1994.

During the course of the by-laws change process, another transition for our Association was under way. In the spirit of promoting closer cooperation between inspectors, inspection departments and plumbing contractors, the membership decided to hold the Twenty-Eighth Annual School of Instruction in Norfolk. The dates were April 11, 12, and 13, 1991 and this coincided with the annual meeting of The Virginia Cross Connection Control Association, The Virginia Association of Plumbing, Heating and Cooling Contractors, and the **Richmond Chapter of The** American Society of Plumbing Engineers. Although the various associations involved held their own separate educational and business meetings, the trade exposition, where new products and materials could be analyzed and evaluated in a "hands-on" manner, was a central focal point. This cooperation has proven to be a successful format and continues with most of the same organizations being involved.

The Virginia Plumbing and Mechanical Inspectors Association was founded for the purpose of education and communication. As further evidence of this commitment, the annual summer meeting was expanded, beginning in 1994, to include a day of technical training. With the consolidation of BOCA. ICBO and SBCCI into the International Code Council and subsequent adoption of the International Codes in Virginia, the potential for growth has expanded and we have taken up the challenge. We continue to be a leader in the support of education and code development. In 2002 we received the BOCA

Chapter of the Year Award for excelling in educational opportunities, membership and participation in BOCA activities. In 2004, we received the Directors Award from the Virginia Department of Housing and Community Development in recognition of our members' participation in the development and delivery of plumbing and mechanical code educational modules for the Virginia Building Code Academy as well as conducting statewide training in plumbing, mechanical and fuel gas code requirements and service on the Building Code Academy Advisory Committee.

Closer ties with our partners in code development and administration both within Virginia and throughout the country, have developed. VPMIA, along with the Virginia Building and Code Officials Association and the Virginia Fire Prevention Association, will hold their first joint conference this fall. We have strengthened our Association by focusing on our responsibilities and purpose. Our foundation now consists of a vision, a mission and a strategic plan to further our goals.

Thus we go onward, not knowing what challenges are to be faced tomorrow, but confident that through our dedication to learning today, we will be prepared.

--- 7 ---

VPMIA Stagegic Plan

GOAL # 1 — Enhance and increase communications of VPMIA with the public (Communications)

Initiative action:

- Actively promote a positive image of code enforcement's role in the community.
- Advertisements in trade, industry, state DHCD, and community publications.
- Commitment to code development to achieve the superior level of health, safety, and welfare for our citizens.

GOAL # 2 — Increase and expand education (Training — Communications)

Initiative action:

- Encourage increased participation from all interested parties who interact with any and all aspects of code enforcement.
- Increase awareness of the educational benefits of the association.
- Promote credentialing programs provided by the state DHCD.

GOAL # 3 — Uphold the highest levels of professionalism (Leadership — Professionalism)

Initiative action:

- Instill and promote leadership values.
- Always display integrity.
- Adherence to code of ethics.
- Share knowledge at all levels.
- Maintain and promote certifications.
- Respect others.

GOAL # 4 — Promote relationships with industry and related professional organizations (Cooperation)

Initiative action:

- Participate in the code development process.
- Encourage cooperative working relationships with construction-industry professionals.
- Become involved as active or associate members to other professional organizations such as VBCOA, ICC, VCCCA, IAEI, and PMPV.
- Solicit speakers and provide speakers for these organizations to enhance communication.
- Continue to actively participate in DHCD towards uniform application and development of the model building codes and standards.

GOAL # 5 — Broaden and expand VPMIA Membership (Membership)

Initiative action:

- Develop information package of the organization benefits.
- Provide more member services.
- Develop a more wide spread advertisement program for membership, including associate members.

GOAL # 6 — Continue leadership and participation in code development process (Leadership — Code Development)

Initiative action:

- Enhance and develop strategies for participation in International Code Council Code developmental process.
- Encourage participation on state and national committees.
- Provide financial support towards member participation in these activities.

GOAL # 7 — Promote the adoption of the International Code Council family of model codes (Communications — Training)

Initiative action:

- Provide analysis and impact of benefits for industry, where necessary.
- Provide training for code enforcement officials and industry.
- Interact with DHCD to provide uniform enforcement of model codes.

GOAL # 8 — Ensuring financial viability of VPMIA

Initiative action:

- Align financial resources to organizational outcomes.
- Achieve goal objectives.
- Operate within budgeted plan.

____ 8 ____



THIS IS TO ACKNOWLEDGE THOSE RESPONSIBLE FOR THE 2005 VPMIA YEARBOOK

Ron Bladen, Fairfax County, VPMIA, Chair, Advertising/Yearbook Committee Steve Borders, Greene County, VPMIA, Member Paul Hostetler, Retired, VPMIA, Member Jesse Hurt, Retired, VPMIA, Member Guy Tomberlin, Fairfax County, VPMIA, Member *with special thanks to* Jane Fitzgerald, F&S Graphic Design Don Bladen, VMW Printing

Constitution and By-Laws

ARTICLE I — The Name, Seal, and Address of this Association

- Section 1. The name shall be the Virginia Plumbing and Mechanical Inspectors' Association; herein and hereafter referred to as the Association.
- Section 2. The seal shall be as indicated below:
- Section 3. The address shall be that of the Executive Secretary or as otherwise designated by the Board of Directors.

ARTICLE II — Objectives

Section 1. The objectives of the Association are: A. To participate in the formulation of Virginia Plumbing and Mechanical Code provisions.

B. To promote uniform understanding and application of the Virginia Uniform Statewide Building Code.

C. To promote and secure uniform inspection methods throughout the Commonwealth of Virginia.

D. To promote closer industry unity between code officials, governing agencies and the private sector.

E. To promote and improve the standard of professional plumbing and mechanical inspectors.

F. To provide professional development through an annual education and training seminar which shall be known as the School of Instruction.

G. To encourage growth of the Association by providing enhanced services to its members and by promoting strong leadership values, respect and the pursuit of common goals.

ARTICLE III — Membership

- Section 1. Active membership shall be open to code officials actively engaged in plumbing and/or mechanical code enforcement. Application for membership shall be in writing and submitted to the Executive Secretary.
- Section 2. Associate membership shall be open to those persons interested in the design, manufacture, installation or sale of plumbing and/or mechanical systems and who are willing to promote the objectives of the Association. Application for membership shall be in writ-

ing, submitted to the Executive Secretary and reviewed by the Board of Directors for approval.

- Section 3. Retired membership shall be open to those members submitted written application for retired status to the Executive Secretary.
- Section 4. Life membership may be extended only to Active and Associate members who have significantly contributed to promoting the objectives of the Association. Life members may be nominated and approved by the general membership at the third general membership meeting. Life membership shall be limited to one Active member and one Associate member per calendar year.
- Section 5. Charter members are those who founded the Association.
- Section 6. Honorary membership shall be open to those persons who are not members of the Association but have made a significant contribution in promoting the objectives of the Association. Nominations for Honorary membership shall be in writing, submitted to the Executive Secretary by any member and reviewed by the Board of Directors for approval.
- Section 7. All members shall conduct themselves in accordance with the Associations Code of Ethics.

ARTICLE IV — Board of Directors

- Section 1. The Association shall be governed by a Board of Directors, herein and hereafter referred to as the Board, which shall consist of the elected officers, District Directors and the Director-at-Large.
- Section 2. The Board shall manage the policies, business, property and affairs of the Association.
- Section 3. Officers

A. The officers of the Association shall consist of a President, Vice President, Secretary and Treasurer. The officers shall be Active members and shall be elected and installed during the annual School of Instruction.

B. The officers shall hold office from the close of the annual School of Instruction through the close of the annual School of Instruction of the following year. Officers shall serve no more than two consecutive terms in the same office.

10 -

Section 4. Directors

A. A total of eight Active members may be elected as District Directors. The Directors shall be Active members and shall be elected and installed during the annual School of Instruction.
B. The Directors shall hold office from the close of the annual School of Instruction through the close of the annual School of Instruction through the following year..
C. Each District shall consist of all cities, towns

and counties as outlined in Appendix A. D. The Director-at-Large shall be the immediate Past President.

- Section 5. In the event that an Officer or Director resigns, the Board shall appoint, as soon as possible, an Active member to fill the unexpired term.
- Section 6. Appointments.
 - A. An Executive Secretary shall be appointed by the Board for a maximum term of five years or as determined by the Board. Compensation of services rendered shall be as approved by the Board.
 - B. A Director of Finance shall be appointed by the Board for a maximum term of five years or as determined by the Board. Compensation of services rendered shall be as approved by the Board.

ARTICLE V — Duties of the Officers, Directors, Executive Secretary and Finance Director

- Section 1. The President
 - A. To preside over all meetings.

B. To select all committee chairpersons except

the finance and the nominating committees.

C. The President may appoint members to represent the Association on local, state or national committees, boards and similar entities when such representation is requested or provided for by regulation or statute. Appointments shall not conflict with the Association's by-laws or code of ethics.

D. To be an ex-officio member of all committees except the nominating committee.

E. To perform such other duties applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 2. The Vice President

A. To assist the President at all meetings.B. To preside over all meetings in the absence of the President.

C. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 3. The Secretary A. To assist the presiding officer with the orders of business and to distribute correspondences to all members present.

B. Notification of meetings.

1. To send to all Board members a notice of every Board meeting at least twenty days in advance of such meeting.

a. Ten days notice, including an agenda, shall be given for all special meetings.

2. To send all members a notice of every General Membership meeting at least thirty days in advance of such meeting.

C. To accurately record all business transact-

ed at all meetings.

D. To maintain and have available at all meetings the official minute book.

E. To record the voting at all meetings.

F. To send letter ballots to all Board members not present at meetings for which there is no quorum.

G. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 4. The Treasurer

A. To accurately record and post all funds received and disbursed. Shall be bonded for at least fifty thousand dollars. The bond premium shall be paid by the Association.

B. To pay all bills that have been approved as per the budget or by the Board.

C. To submit a quarterly report of the Association's finances to the Finance Committee.

D. To submit a report of the Association's finances at all meetings, except special meetings unless included in the special meeting agenda.

E. To send all membership renewals by December 1 of each year.

F. To maintain the financial records of the Association on a fiscal year from May 1 through April 30, unless otherwise approved by the Board.

G. To be a standing member of the Finance Committee.

H. To perform such other duties as applicable to the office as prescribed by the parliamentary authority adopted by the Association.

Section 5. The District Director

A. To attend at least two Board meetings per term of office.

B. To assist in the management of the Association.

C. To report any concerns of the members within their district to the Board.

Section 6. The Executive Secretary

A. To prepare for the Board all business that has not been assigned to others.

- B. To present or have presented at all
- —11—

Art. V, Section 6B, continued

meetings all reports received from committee chairpersons.

C. To recommend plans of work and conduct the general business of the Association under the direction of the Board and the General Membership.

D. To be a standing member of the School of Instruction Committee.

E. To authorize both active and/or retired membership status.

F. To maintain all membership applications. G. To receive the letter of resignation of an Officer or Director and present it at the next Board meeting.

H. To send to each Director a current roster of all members within their respective districts no more than thirty days after the third General Membership meeting.

I. To maintain and have available at all meetings a current roster which lists only members in good standing by district affiliation.

Section 7. The Director of Finance A. To coordinate the finances of the Association.

B. To serve as the chairperson of the Finance Committee.

ARTICLE VI — Committees

- Section 1. The number of committee members, mentioned below, includes the chairperson. Committee chairpersons are appointed by the President, see previously in the text, Article V, Section 1.B. Committee members are selected by the committee chairperson as stated hereinafter in this Article or are established within the description of the committee. Committee members that are established by the text are in addition to those members appointed and selected. Committees may include, but not limited to. The following:
- Section 2. An Advertising and Yearbook Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to manage an advertising campaign and publish the yearbook for the Association's School of Instruction.
- Section 3. An Auditing Committee, composed of three members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to audit the Treasurer's account(s) at the close of the calendar year and report at the fourth regular Board meeting. The Treasurer shall not be a member of this committee.

- Section 4. An Awards Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to select and present, the awards for Outstanding Service to the Active and Associate members of the Association and the awards to the individuals that are the outstanding plumbing and mechanical apprentice of the year.
- Section 5. A By-laws Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss, prepare and recommend, to the Association, any necessary changes to the Association's Bylaws in order to maintain current directives for the administration of the Association.
- Section 6. A Certification, Education, and Training Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to organize educational classes for the School of Instruction.
- Section 7. A Finance Committee, composed of three members, the Treasurer and the Finance Director, shall be appointed within thirty days after the third General membership meeting. It shall be the duty of this committee to prepare a budget for the fiscal year and submit it to the Board for approval at its last scheduled meeting prior to the third General Membership meeting. The committee may submit amendments to the current budge at any regular meeting. The committee shall prepare and submit any other reports as directed by the Board.
- Section 8. A Fuel Gas Code Committee, composed of all Association members willing to participate, the chairperson shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss and recommend necessary changes that apply to the Fuel Gas Code.
- Section 9. A Legislative Committee, composed of three members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to attend as many Virginia General Assembly meetings as possible and to be observant of new regulations. This committee will review, discuss and report to the Board of Directors and the General Membership, any legislature or regulations that will directly or indirectly effect the Association or it's members.
- Section 10. A Mechanical Code Committee, composed of all Association members willing to participate,

12 -

the chairperson shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss and recommend necessary changes that apply to the Mechanical Code.

- Section 11. A Membership and Website Committee, composed of five members, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to keep the website current and updated. The website shall be the source of Association meetings, dates, membership and advertisement applications, Association and public information and other Association information.
- Section 12. A Nominating Committee shall be composed of the five most immediate past presidents of the Association willing to serve in this capacity. The most immediate past president on the committee shall serve as the chairperson. It shall be the duty of this committee to nominate, at the third General Membership meeting, candidates for the offices to be filled. Before the election, additional nominations from the floor shall be permitted.
- Section 13. A Plumbing Code Committee, composed of all Association members willing to participate, the chairperson shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to review, discuss and recommend necessary changes that apply to the Plumbing Code.
- Section 14. A Residential Code Committee, composed of all Association members willing to participate, the chairperson shall be appointed within thirty days after the third General membership meeting. It shall be the duty of this committee to review, discuss and recommend necessary changes that apply to the Residential Code.
- Section 15. A School of Instruction Committee, composed of three members, the Executive Secretary, the chairpersons of the Time and Place Committee and the Certification, Education and Training Committee, shall be appointed within thirty days after the third General Membership meeting. It shall be the duty of this committee to plan the program for the next Annual School of Instruction.
- Section 16. A Special Committee, composed of five members, shall be appointed for a specific purpose, when necessary. It shall be the duty of this committee to carry out a specified task and present a report to the Board.
- Section 17. A Time and Place Committee, composed of five members, shall be appointed within thirds

after the third General Membership meeting. It shall be the duty of this committee to review the date and location of all General Membership meetings and submit a report and recommendation to the General membership for approval at least twelve months prior to such meeting.

- Section 18. Committees shall be under the authority and direction of the Board, unless specifically provided for herein.
- Section 19. Duties of the Committee Chairperson

 A. To submit, in writing, all committee findings and recommendations to the Executive
 Secretary at least ten days prior to any meeting, except special meetings, unless specified on the agenda. If the chairperson or members of the committee is in attendance at the meeting, such written report shall not be required.
 B. To select all committee members not specifically provided for in other sections of these by-laws and report their names to the Executive Secretary within thirty days of their appointment.

ARTICLE VII — Voting

- Section 1. Only Active, Charter and Lifetime Active members who are in good standing shall have the right to vote.
- Section 2. All members shall have the right to make and second motions.

ARTICLE VIII — Meetings

- Section 1. Three General Membership meetings shall be held each year. The first shall take place approximately fourteen days prior to or fourteen days after August 1. The second shall take place approximately thirty days prior to or thirty days after November 15. The third shall take place approximately fourteen days prior to or fourteen days after April 1, during the Annual School of Instruction.
- Section 2. Four Board meetings shall be held each year at a time and location determined by the President. The first shall be held at least sixty days prior to the first General Membership meeting. The second shall be held at least sixty days prior to the second General Membership meeting. The third on the day of the second General Membership meeting and the fourth at least thirty days prior to the third General Membership meeting. A quorum shall consist of at least seven Board members. Action taken by less than seven Board members shall be null

- 13 –

Art. VIII, Section 2, continued

and void unless confirmed by a letter ballot from those members who were absent.

Section 3. Special Board meetings may be called by the President. Such meetings may also be called by the Board with the written request of at least seven members. The purpose of the meeting shall be stated in the call. The location of the meeting shall be determined by the President. At least ten days notice shall be given. A quorum shall consist of at least seven Board members. Action taken by less than seven Board members shall be null and void unless confirmed by a letter ballot from those members who were absent.

ARTICLE IX — Dues

Section 1. Annual Dues

A. Active membership shall be thirty dollars per calendar year.

B. Associate membership shall be thirty-five dollars per calendar year except those who have paid for five consecutive years shall only be required to pay thirty dollars per consecutive calendar year thereafter.

C. Retired membership shall be ten dollars per calendar year.

D. Charter and Life membership shall be absorbed by the Association.

- Section 2. No members shall be in good standing whose dues are not paid by March 1 of each year and shall not be maintained on the membership roster if not paid by December 31.
- Section 3. Dues may only be revised at General Membership meetings.

ARTICLE X — Amendments

Section 1. The Constitution and By-Laws may be amended by two-thirds vote at any General Membership meeting, provided that the proposed amendment has been submitted in writing at a previous General Membership meeting.

ARTICLE XI — Parliamentary Authority

Section 1. The current edition of Robert's Rules of Order Newly Revised shall be the Association's final authority on all questions of procedure and parliamentary law not covered by the Constitution and By-Laws nor any special rules of order the Association may adopt.

APPENDIX A — Districts of The Virginia Plumbing and Mechanical Inspectors Association

- District I Shall be the area, including all cities and towns that lie therein, created by the counties of Arlington, Fairfax, Fauquier, Loudoun, Prince William and Stafford including the City of Alexandria.
- District II Shall be the area, including all cities and towns that lie therein, created by the counties of Augusta, Clarke, Frederick, Highland, Page, Rappahannock, Rockingham, Shenandoah and Warren.
- District III Shall be the area, including all cities and towns that lie therein, created by the counties of Allegheny, Amherst, Appomattox, Bath, Bedford, Botetourt, Campbell, Craig, Franklin, Floyd, Giles, Henry, Montgomery, Patrick, Pittsylvania, Pulaski, Roanoke and Rockbridge.
- District IV Shall be the area including all cities and town that lie therein, created by the counties of Bland, Buchanan, Carroll, Dickenson, Grayson, Lee, Russell, Scott, Smyth, Tazewell, Washington, Wise and Wythe.
- District V Shall be the area, including all cities and towns that lie therein, created by the counties of Albemarle, Buckingham, Culpeper, Cumberland, Fluvanna, Goochland, Greene, Louise, Madison, Nelson, Orange and Spotsylvania.
- District VI Shall be the area, including all cities and towns that lie therein, created by the counties of Amelia, Brunswick, Charles City, Charlotte, Chesterfield, Dinwiddie, Greensville, Halifax, Henrico, Lunenburg, Mecklenburg, Nottoway, Powhatan, Prince Edward, Prince George, Surry and Sussex.
- District VII Shall be the area, including all cities and towns that lie therein, created by the counties of Caroline, Essex, King George, King and Queen, King William, Lancaster, Hanover, Middlesex, New Kent, Northumberland, Richmond and Westmoreland.
- District VIII Shall be the area, including all cities and towns that lie therein, created by the counties of Accomack, Gloucester, Isle of Wight, James City, Mathews, Northhampton, Southampton and York including the cities of Chesapeake, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach and Williamsburg.

Bylaws Adopted November 1962. Amended April 1988, December 1990 and December 1994

---- 14 -----



VPMIA Awards Roster

D. Paul Jack Active Award

LIFETIME MEMBERSHIP John A. Otto Associate Award

1988-1989	Edward J. Baldwin, Jr.
1988-1989	Cecil F. Hardee, Sr.
1989-1990	George H. Williams, Jr.
1990-1991	Kenneth R. Snyder, Jr.
1991-1992	Jesse R. Hurt
1992-1993	Douglas Stover
1993-1994	Ernest "Bud" Lester
1994-1995	Paul Hostetler
1995-1996	Paul M. Adams
1996-1997	Michael D. Redifer
1997-1998	Hassel E. DeShazo
1998-1999	Kathleen T. Dye
1999-2000	
2000-2001	William F. Hines
2001-2002	Larry Dehaven
2002-2003	Roy McFarland

1989-1990 J. Richard Maher 1990-1991 David L. Carr 1991-1992 Robert W. Price 1992-1993 — 1993-1994 Billy E. Leeder 1994-1995 James B. Muncy 1995-1996 Thomas C. Roberts 1996-1997 Tom Kreutzer 1997-1998 James S. Steinle 1998-1999 John Otto 1999-2000 — 2000-2001 Herbert L. Joyner 2001-2002 Laurie/Danny Crigler

OUTSTANDING SERVICE						
Gordon I.		David L. C				
Active Aw	/ard	Associate	Award			
1981-1982	Kenneth R. Synder, Jr.	1981-1982	William E. Foley			
1982-1983	Jesse R. Hurt		John V. Duley			
1983-1984	George H. Williams, Jr.	1983-1984	J. C. Nuckols			
1984-1985	Robert M. Broome	1984-1985	Lawrence R. Muse			
1986-1987	Paul M. Adams	1986-1987	David Maupin			
1988-1989	Paul Hostetler	1987-1988	Ronald Bryant			
	Joseph Hall					
1989-1990	Dennis W. McNaughton	1988-1989	Robert W. Price			
1990-1991	Floyd Proffitt	1989-1990	Fred Borden, Jr.			
1991-1992	Jeffrey Shawver	1990-1991	Billy E. Leeder			
1992-1993	Tommy Cantrell	1992-1993	James B. Muncy			
1993-1994	Hassel E. DeShazo	1993-1994	John Otto			
1994-1995	Doug Stover	1994-1995	Danny & Laurie			
	Jack Rhoden		Crigler			
1995-1996	Robert D. Carroll	1995-1996	James B. Hyler			
1996-1997	Roy N. McFarland, Jr.	1996-1997	J. C. Nuckols			
1997-1998	Kathleen T. Dye	1997-1998	James S. Steinle			
1998-1999	·	1998-1999	Thomas C. Roberts			
1999-2000	Michael D. Thuot	1999-2000	David Johnston			
2000-2001	Guy Tomberlin	2000-2001	David L. Maupin			
2001-2002	John B. Seay, Jr.	2001-2002	Lorrie Norton			
2002-2003	Dennis Martinelli	2002-2003	Allen Tryall			
2003-2004	Geary Showman	2003-2004	Jonathan Sargeant			



—— 16 ——



Summer 2004 SOI at Graves Mountain Lodge.

VPMIA member, Paul Rimel, displays the reward of some intense studying after an afternoon class session.

42nd Annual VPMIA School of Instruction



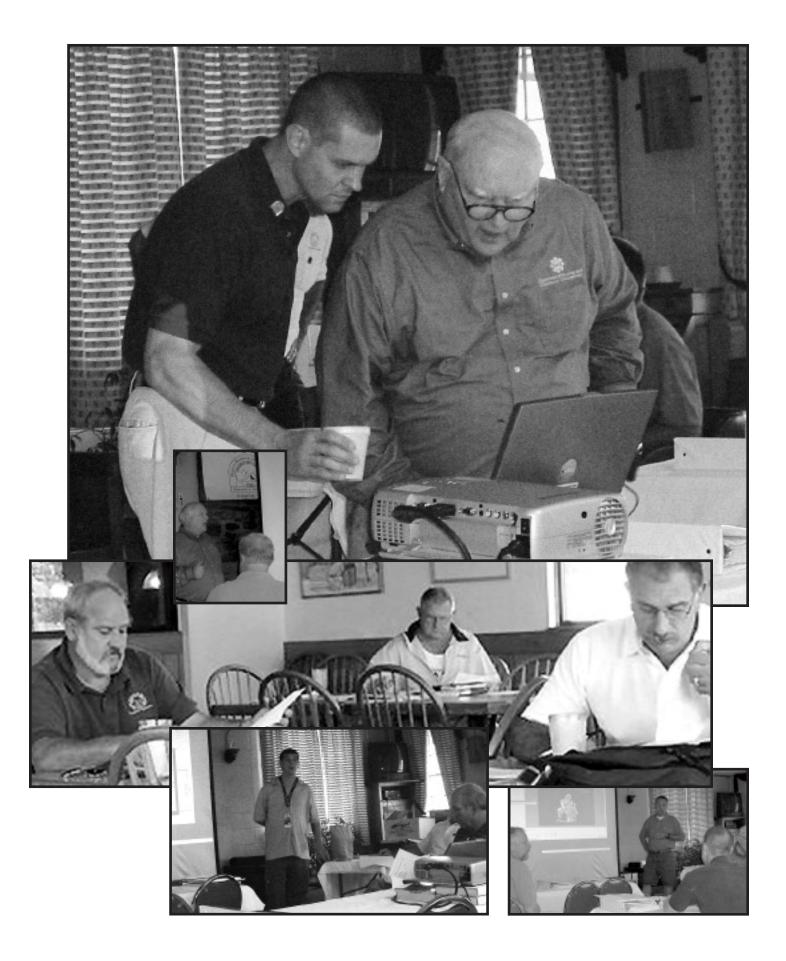


Ramada Inn & Conference Center at Massoponnax, Ramada Inn—South • Fredericksburg, VA

Thursday		April 14
7:00 - 11:30	SKEET SHOOTING (BRING YOUR OWN GUN)	tba
8:00 - 12:00	EARLY BIRD GOLF	Lee's Hill Golf Course
1:00 - 5:00	REGISTRATION	MAIN LOBBY
1:00 - 2:30	TRANE HVAC PRODUCT INSTALLATIONS	tba
2:30 - 3:00	COFFEE BREAK	tba
3:00 - 4:30	CROSS CONNECTION CLASS	tba
5:00 - 6:00	PRESIDENT'S WELCOME	tba
6:00 - 7:30	SOUTHERN BARBECUE BUFFET	tba
Friday		April 15
7:30 - 9:00	REGISTRATION	MAIN LOBBY
8:30 - 10:00	2003 IBC ACCESSIBILITY & USABILTY	tba
10:00 - 10:30	COFFEE BREAK	tba
10:30 - 12:00	CLASS CONTINUES	tba
12:00 - 12:15	VPMIA GENERAL MEMBERSHIP MEETING (PT 1)	tba
12:00 - 1:00	LUNCH	tba
1:00 - 2:30	CLASS CONTINUES	tba
2:30 - 3:00	COFFEE BREAK	tba
3:00 - 4:30	CLASS CONTINUES	tba
6:00 - 10:00	BANQUET, AWARDS, ENTERTAINMENT	tba
Saturday		April 16
7:30 - 8:30	REGISTRATION	MAIN LOBBY
8:30 - 10:00	GAS & SOLID FUEL HEARTH INSTALLATIONS	tba
10:00 - 10:30	COFFEE BREAK	tba
10:30 - 12:00	VPMIA GENERAL MEMBERSHIP MEETING (PT II)	tba
12:00 - 1:00	LUNCH WITH THE LADIES AUXILARY	tba

The greatest possession you have is the 24 hours directly in front of you

—— 18 ——



42nd Annual VPMIA School of Instruction Ladies Auxilary Program

Ramada Inn & Conference Center at Massoponnax, Ramada Inn—South • Fredericksburg, VA

OPEN TO ALL LADIES ATTENDING THE CONFERENCE Dues \$10 — payable at registration

Thursday, April 14

1:00	-	5:00	REGISTRATION (Ladies Auxiliary)	Main Lobby
5:00	-	6:00	President's Welcome	tba
6:00	-	7:30	SOUTHERN BARBECUE BUFFET	tba
Friday, Ap	oril 15	5		
7:30	-	9:00	REGISTRATION	MAIN LOBBY
9:00	-	11:30	Craft	Hospitality Room
11:30	-	1:30	LUNCHEON and Business Meeting	Local Restaurant

1:30	-	4:30	Shopping	
6:00	-	10:00	BANQUET, AWARDS, ENTERTAINMENT	

Saturday, April 16

7:30	-	8:30	REGISTRATION	MAIN LOBBY
9:00	-	12:00	Bingo	Hospitality Room
12:00	-	1:00	LUNCH WITH THE MEN	tba



tba

A Ladies Auxilary business luncheon.

-20-



In Memoriam

We note with sadness the passing of one of our retired Life Members, Robert W. Price.

Foundation's Vision Statement

VPMIA members are committed to providing code development leadership and continuous training that results in uniform application of the codes. We look for opportunities to partner with all who are impacted and strive to develop and deliver codes and standards that result in health, safety, and welfare protection for the public.

Mission

VPMIA is an association of code professionals dedicated to promotion of uniform enforcement and development of the codes throughout the Commonwealth to assure the health, safety, and welfare of its citizens and any one who may live, work, or visit the state of Virginia. The pursuit of this endeavor is achieved through close, open, and equal working relationships with design professionals, builders, contractors, material manufacturer's and others involved in the construction industry. VPMIA supports the ICC, its goals and mission.

Strategic Plan Mission

VPMIA's strategic plan is to advance our mission through training in order to promote better understanding of the benefits and efficiency of using model codes. The association promotes teamwork, while embracing fairness and respect to all involved parties, always maintaining open communications in every aspect to those who participate in the process.

CODE OF ETHICS

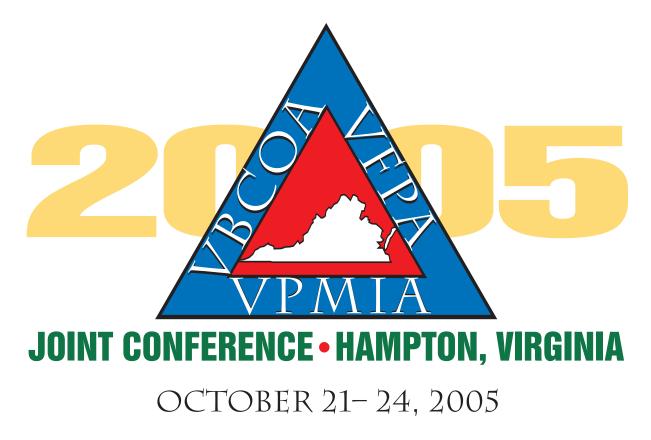
We the members of Virginia Plumbing and Mechanical Inspectors Association recognize that our work has a direct and vital impact on the quality of life for all people in the Commonwealth of Virginia, and we are dedicated to the highest standards of professionalism, integrity and competence. We therefore pledge to maintain and advance these ethical principles:

- Place the public safety and health above all other interests and recognize that the primary function of government is to service the best interests of all people.
- Consider my profession a distinct opportunity to serve society.
- Demonstrate integrity, honesty and fairness in the discharge of my duties by striving to achieve excellence in all matters of ethical conduct.
- Treat all persons courteously, equally and fairly.
- Conduct myself at all times in such a manner as to create and maintain respect for the Virginia Plumbing and Mechanical Inspectors Association and the industry it represents.
- Refuse to leverage my position to secure advantage of favor for myself, my family or my friends.
- Neither accept nor offer, any gift, favor or service that might tend to influence me in the discharge of my professional duties.
- Refrain from representing private interests in any business or technical affairs of this Association
- Use every opportunity to improve public understanding of the Virginia Plumbing and Mechanical Inspectors Association and its important contribution to the Commonwealth of Virginia.
- Maintain loyalty to the Virginia Plumbing and Mechanical Inspectors Association, and pursue its objectives in ways that are consistent with the public interest.

-22-

BE PART OF HISTORY. For the first time ever, three major segments of Virginia's code enforcement community are coming together to address issues of citizen safety. Members of the Virginia Building and Code Officials Association (VBCOA), Virginia Fire Prevention Association (VFPA) and Virginia Plumbing and Mechanical Inspectors Association (VPMIA) will conduct a series of meetings and seminars at the Hampton Inn in Hampton, Virginia from October 21 through 24. At this joint conference, we can work together to develop and deliver codes and standards that result in the health, safety, and welfare protection for the public. Be part of this historic event; your participation is important in making Virginia a better place to live, work, and visit.

> For more information visit these web sites: www.VPMIA.org, www.VBCOA.org and www.VFPA.org



In the spring of 1968,



Virginia Fire Prevention Association

in conjunction with the annual meeting of the Virginia Safety Association, a group of state and local fire marshals/inspectors met to discuss the feasibility of forming an organization of those involved in enforcing and developing fire safety regulations. Those in attendance agreed that such an organization would be beneficial. Several committees were appointed to begin the organizational development needed to get started. A second meeting was held in 1968 at which the constitution and by-laws were adopted.

The Association has been active in promoting State and Local codes and regulations developed to provide safety to life and property from the hazards of fire. Such codes and regulations generally mirror national codes and standards. In 1996 the Virginia Fire Prevention Association felt it would be appropriate to become involved in the development at the National level. To accomplish this we applied to the Building Officials and Code Administrators International, Inc. (BOCA) for affiliation as a chapter. On March 24, 1997 our application was approved by the BOCA Board and we were accepted as Chapter #67. Along with VPMIA and VBCOA, VFPA is now one of the ICC Chapters in Virginia.

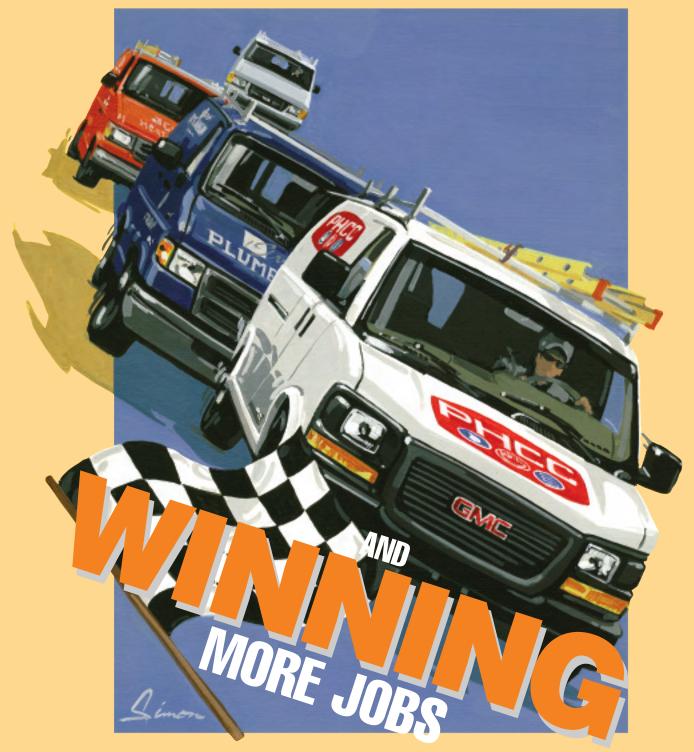
Attend our Spring Conference in Virginia Beach May 23, 24, & 25, 2005

See our website www.vfpa.org.

Interested in becoming a member of VFPA? Go to www.vfpa.org/joininfo.html apply on line or print an application. Initial membership fee is \$30, annual membership fee is \$20. Tell us you saw our ad and get \$10 off your initial membership fee.

VFPA PO Box 7745 Woodbridge, VA 22195 703-257-8455

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Mike Thuot

Secretary John Seay

Treasurer

Dennis Martinelli

Executive Secretary Stephen Borders

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- Director at Large Guy Tomberlin
- District 1 Wayne Kushner
- District 2 Paul Rimel
- District 3 Wayne Utt
- District 4 John Mills
- District 5 Michael Redifer
- District 6 Joe Gregory
- District 7 John M. Cliff
- District 8 Kenneth Whitley



Advertising/Yearbook Audit Awards By-Laws / Parliamentarian

2004 Committee Chairs

By-Laws / Parliamentarian Cert / Education / Training

Finance Fuel Gas Code Legislative Mechanical Code Membership / Website Nominating Plumbing Code Residential Code Resolutions School of Instruction Time and Place

Ron Bladen Paul Rimel David Maupin Roy McFarland Jim Moore Wayne Kushner Co-Chair Paul Rimel Guy Tomberlin **Rick Witt Robert Adkins** James Anjam Guy Tomberlin James Anjam Charlie Gerber William Hines Dennis Martinelli Brian Allen

—27—

VPMIA 2004 Active Membership Roster Bold Type indicates "Life Member" status

Α

ADAMS, PAUL M. - Dist.#8 400 Grandby Street Norfolk, VA 23510-1914 757-664-6816 757-664-6841 FAX paul.adams@norfolk.gov

ADAMS, SAM – Dist. #8 Codes Inspector City of Suffolk 441 Market Street Suffolk, VA 23439 757-923-2131 757-538-1306 FAX

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-28-

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-29-



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D

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DERRER, TERRY W. – Dist. #2 Combination Inspector County of Rockingham P.O. Box 1252 Harrisonburg, VA 22803 540-564-3040 540-564-2922 FAX aminullry1@msn

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-30–

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-31--

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33-

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-35---



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36-

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--37---



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-38-

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-39-

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- YODER, LEON D. Dist. #8 Plans Reviewer City of Norfolk 400 Granby Street Norfolk, VA 23510 757-640-6525 757-640-6896 FAX
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-40--

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-41-

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42-

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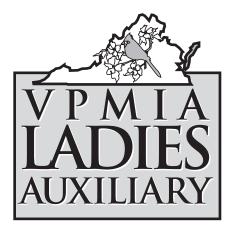
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43





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___44___

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-45-

——46——



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26

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