

MINUTES

Virginia Plumbing & Mechanical Inspectors Association

April 4th, 2013

Holiday Inn Richmond Part 1

President Bladen called the meeting to order at 11:50 AM

In attendance: Robert Adkins, Kenneth Alves, William Ballard, David Beahm, Jesse Beavon, Jr., Louis Beck, Ron Bladen, Tommy Branner, Larry Brock, Curtis Campbell, Bane Compton, Paul Cousins, Cindy Davis, Donald Demaree, Dave Demaree, Terry Derrer, Lorenzo Dyer, Donnie Foster, Timmy Garner, Richard Grace, Robert Hairfield, Skip Harper, David Harris, Vernon Hodge, Micheal Johnson, Wayne Kushner, Billy Lawrence, Paul Lindstrom, Tom Marple, Dennis Martinelli, Jonathan McDonald, Dustin McLehaney, Dennis McNaughton, Donald Mimms, Sandi Morris, Thomas Olszewski, Randy Pearce, Kevin Perry, Richard Phelps, Mike Puffinberger, Bob Ressler, Paul Rimel III, John Seay, James Severson, Geary Showman, Steve Smith, Guy Tomberlin, Joseph Ziegler

Bane Compton presented the Nominations Committee report & recommended the following slate of Officers & Directors for 2013.

President; Paul Rimel, III, Vice President; Roger "Skip" Harper, Secretary; Curt Campbell, Treasurer; Richard Grace, Director at Large; Ron Bladen, District 1 Director; James Anjam, District 2 Director; Bill Aldridge, District 3 Director; Dustin McLehaney, District 4 Director; Edwin "Chip" McErlean.

Motion made & seconded to nominate the slate of officers & directors presented for consideration by the Nominations Committee. President Bladen called for nominations from the floor & hearing none called for a vote by the members in attendance. A vote was taken and the officers & directors listed above were duly elected.

Meeting adjourned at 12:00 pm.

MINUTES

Virginia Plumbing & Mechanical Inspectors Association

April 5th, 2013

Holiday Inn Richmond Part 2

President Bladen called the meeting to order at 9:00 AM

In attendance: Robert Adkins, James Anjam, David Beahm, Louis Beck, Ron Bladen, Larry Brock, Curtis Campbell, Lee Clifton, Bane Compton, Cindy Davis, Lorenzo Dyer, Paula Eubank, Richard Grace, Robert Hairfield, Skip Harper, Vernon Hodge, Jesse Hurt, Clarence Jackson, Wayne Kushner, Dennis Martinelli, Jonathan McDonald, Donald Mimms, Dustin McLehaney, Sandi Morris, Thomas Olszewski, Randy Pearce, Bob Ressler, Paul Rimel III, Richard Grace, John Seay, Geary Showman, Danny Stewart, Shawn Strausbaugh, Guy Tomberlin, Richard Witt, Sara Yerkes

Secretaries Report: December 14th, 2012 General Membership/BOD minutes approved and posted to website.

Executive Secretary Report: See Attached

Treasurer's Report: See Attached

ICC Report: Guy Tomberlin started out by commending Dennis and Wayne for a great conference location and stated the venue was perfect as well as the meals. He also stated the training was excellent and that VPMIA had a great year of leadership under President Bladen. He also stated incoming President Rimels speech was very well said and sincere and looked for another fantastic year within VPMIA. Guy also thanked Sara Yerkes and Lee Clifton, both with ICC for being in attendance for this 50th conference. Guy encouraged all to get involved with Lee and the PMG Committee. If you're going to Dallas make sure your setup for a voting member. Guy thanked Shawn for all his efforts with Region VII & the PMG Committee with the code development committee. ICC will be doing a call for committee next year. Asked to put on the Graves agenda to discuss contributions for Atlantic City, Paul Rimel stated this would be on the agenda. Guy commended Paul for his idea to run an ad in the newspaper for building safety month. The building safety month proclamation will be on the steps of The State Capitol on May 14th and asked Cindy Davis to see that it gets sent into Sara Yerkes. The ICC website has webinars for the E S evaluation services and encourages all to sit thru one of these for educational purposes. This is ICC's 10th anniversary. 2014 green code hearings will be in Fort Lauderdale. Sara thanked VPMIA for the hospitality.

ICC Region VII Report: See Attached

DHCD Report: See Attached

DPOR Report: No Report

BCACC Report: No Report

Ad Hoc Committee's

50th Anniversary Report: Dustin did an excellent job with this committee and the umbrellas came in handy last night!

Joint Conference: The 51st VPMIA Annual School of Instruction/Joint Conference will be right here in 2014

Committee Reports

Advertising/Yearbook: The yearbook almost paid for itself this year-great job Ron!

Audit/Finance: See Attached, also Geary has asked to be relieved of this committee, Paul acknowledged. Geary also provided a fiscal year budget (also attached)

Awards: See Attached

By Laws/Parliamentarian: See Attached

Nominations: Bane was successful in filling the District 4 Director, Chip McEarlean

Legislative: No Report

Certification/Education/Training: Skip thanked all who assisted with instructor introductions, scanning in and out, and everything else going on during this great event. I am currently setting up Graves classes.

PMG Committee: Richard stated the PMG committee had meet twice in March, specifically on March 19th and March 26th and established our positions for the group B hearings in Dallas. He mentioned there were rough 12 additional changes from ICC errata and those were addressed thru emails (our positions) our positions as well as Region VII's will be posted to the website. (they are there now)

Membership/Publicity: No Report

Time/Place: Graves Mountain training day is scheduled for July 26th, 2013

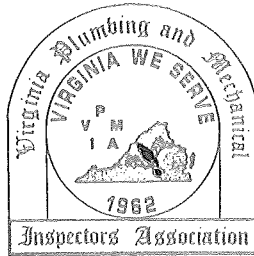
SOI: 51st SOI/Joint conference will be April 2, 3, and 4, 2014

Old Business: None

New Business: None

Other Business: Dennis thanked the organization for the resolution in memory of his mother. Paul Rimel came up with the idea of doing a building safety month as it pertains to plumbing, mechanical, and fuel gas and advertise this in the newspaper (Richmond Times Dispatch) on May 1st and May 14th. A motion was made and approved to support paying for this ad to run in the newspaper.

Adjourn: Meeting adjourned at 11:26



From: Executive Secretary's Report
Date: March 30, 2013
Reference: BOD Meeting
To: Skip Harper, VPMIA Secretary

The following is a report of membership after the first mailing for 2013 dues.

Active Membership List-----312

Life Time Members-----20

Retired Members Paid Dues----- 1

Members Not Paid 2013 Dues-----57

Members Not Paid for Two Years-10

Total 2013 Dues Paid-----224 x \$30 = \$6,720

Associate Membership List-----58

Life Time Members----- 8

Members Not Paid 2013 Dues-----13

Members Not Paid for Two Years--13

Total 2013 Dues Paid ----- 24 x \$35 = \$840

Total 2013 Paid Dues \$7,560

New Active Members: Charles Critchfield, Construction Inspector for Prince William County
Perry "Chip" Dunford, Building Official for Wythe County
Michael Campbell, Code Inspector III for Arlington County
Samuel Bell, Code Inspector I for the City of Richmond
Emad Elmagrady, Field Service Chief for Arlington County
John Lee, Fire Protection Inspector for Arlington County
Dennis Long, Code Inspector III for Arlington County
Jonathan McDonald, Building Inspector III for Arlington County

If anyone needs additional information, please contact me at 540-459-2789, c/phone 540-975-0782, or e-mail gshowman@shentel.net.

Thank You!

Geary W. Showman, CBO.
VPMIA Executive Secretary

VPMIA

4/1/2013 7:41 AM

Register: Checking

From 02/09/2013 through 04/01/2013

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/15/2013	1399	Geary Showman	rubber stamp & envelope	expense	49.31			30,830.63
02/15/2013	1400	Skip Harper	BOD DRINKS & SNA...	expense	34.92			30,795.71
02/15/2013	1401	VOIDED	Voided Check	expense				30,795.71
02/15/2013	1402	Dominoes Pizza	BOD Meeting Lunch	expense	67.49			30,728.22
02/19/2013	membera...	member dues & train...	dues & training	deposit			3,450.00	34,178.22
02/21/2013	1403	N.J Building officals	business meeting	expense	500.00			33,678.22
02/21/2013	1404	Jane Fitzgerald	Other Types of Expens...	expense	500.00			33,178.22
03/01/2013	dpor traini	contractor training	Chesterfield Co. Contri...	deposit			100.00	33,278.22
03/01/2013	paypal	robert morris	Membership	deposit			28.83	33,307.05
03/01/2013	void1404	Jane Fitzg return check	Other Types of Expens...	Deposit			500.00	33,807.05
03/01/2013	2013soi	registration&AD's	2013soi&AD's	deposit			2,555.00	36,362.05
03/01/2013	1405	VPMIA Ladies Auxil...	Other Types of Expens...	expense	500.00			35,862.05
03/12/2013	advertise	2013 SOI advertise	2013soi&AD's	deposit			785.00	36,647.05
03/12/2013	pay-pal	Membership Dues	ron bladen/david beam	deposit			86.49	36,733.54
03/12/2013	2013SOI	registration 2013 SOI	2013 SOI	deposit			1,200.00	37,933.54
03/12/2013	fee	BB&T	service fee	expense	2.00			37,931.54
03/18/2013	DPOR	Training Proceeds	Chesterfield Co. Contri...	deposit			450.00	38,381.54
03/18/2013	2013 add	Yearbook advertising	plumbing doc	deposit			200.00	38,581.54
03/18/2013	2013SOI	registration 2013 SOI	prince william&va tech	deposit			375.00	38,956.54
03/22/2013	ICC	Yearbook Ads	advertisement	Deposit			200.00	39,156.54
03/22/2013	Shirt sale	old style shirts	bob and tom	deposit			20.00	39,176.54
03/22/2013	SOI 2013	registration 2013 SOI	SOI Attendees	Deposit			2,740.00	41,916.54
03/25/2013	1407	Jefferson Engraving	2013 SOI plaques	expense	1,118.04			40,798.50
03/27/2013	1406	Dominoes Pizza	Code Committee Meeti...	expense	62.94			40,735.56
03/27/2013	1408	Dominos Pizza	Code Committee Meeti...	expense	49.81			40,685.75
04/01/2013	SOI2013	registration 2013 SOI	SOI Attendees	deposit			1,750.00	42,435.75
04/01/2013	SOI2013	Yearbook Ads	sheltoncartwright/ACCA	deposit			600.00	43,035.75

To: VPMIA Board of Directors
From: Richard C. Witt, VPMIA ICC Region VII Representative
Date: April 3, 2012
Subject: Report of ICC Region VII Activities

ICC Region VII met March 21 -22, 2013 in Hagerstown, Maryland. The following is a summary of the meeting highlights:

- Shaun Strasbaugh led the group through a series of code changes to be heard at the Committee Action hearings for the Group B codes in Dallas, Texas. The Region reviewed and took positions on 69 individual code changes.
- Steve Jones, ICC Vice President, reviewed the proposed agenda for the ICC Annual meeting to be held in Atlantic City, New Jersey.
- Steve Jones and Guy Tomberlin, ICC Vice President and Secretary/Treasurer respectively, gave a report on ICC activities.
- A bylaw change to create an honorary membership status was approved

Attached are the draft notes from the meeting (minutes unavailable as of this writing) which elaborate on the highlights listed and contain other items of interest. The next scheduled meeting is September 19 -20, 2013 at Hagerstown, Maryland. This meeting will be important as the Region VII will take positions on code changes scheduled to be heard at the Public Comment hearings.

DHCD Report

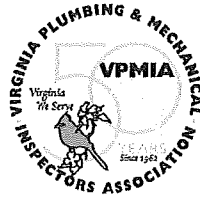
Sandi Morris and Cindy Davis

Code Academy:

- Multi-day Commercial Energy program required for certification is nearing completion and scheduled to pilot in May.
- Beginning with the Fall Semester, many VBCA courses will offer single occupancy lodging at no additional fees. Course descriptions will indicate the availability of single room lodging at no extra fee.
- New certification regulations were finalized and were approved by the CSC on March 25.
- Joe McCoy has left DHCD to accept a position in Michigan (near his granddaughter!), we ask for your patience as we are short staffed and are in the recruitment process.
- New Code Connection blog is being developed and we hope that everyone will subscribe to it and that you will utilize it as yet another source of information and communication from DHCD to our client groups.

State Building Codes Office

- Overview of the code update cycle.
 - Approximately 97 changes have been approved by the CSC thus far
 - These will be incorporated into the base documents and will be before the full Board of Housing for consideration on May 20
 - Deadline for code changes in July 1
 - Will likely have another workgroup at the end of August
 - Anticipate public hearing September 23
 - Tentative final approval of all regulations December 16 – after that it's in the hands of the new Governor
 - Emory will post new schedule after May 20 Board meeting
- New technology is being used to distribute information to our stakeholders, will reduce spam emails and size limit issues on personal emails.
- DHCD will begin negotiations soon (June) with ICC to for the Virginia Codes. In addition to the printed books, please be thinking about what types of new products would be helpful in your day to day jobs and send an email to Cindy.
- Some internal changes have been made a DHCD in an effort to streamline and improve code opinions. All will now be tracked and used for improving consistency, monitoring for educational opportunities and tracking problem areas for future code cycles.



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DATE: March 18, 2013

To: VPMIA Officers and Directors

FROM: Geary W. Showman, Audit Committee Chairman

GWS

It is the Audit Committee's pleasure to report that a audit has been completed on the VPMIA Treasurer's Books from January 5, 2012 through December 27, 2012 and found that everything was accurate and in order. Curtis Campbell should be commended for a great job and the outstanding documents and bank statements supplied to the committee.

If you have any questions, please feel free to contact me.

Web Master	\$129	\$200	\$250	\$110	\$100	\$281	\$250	\$200	\$252	\$250
Ladies Auxiliary	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$500
Bank Services	\$0	\$50	\$0	\$0	\$0	\$13	\$0	\$16	\$16	\$0
ICC Region VII						\$365			\$200	\$500
Lap-Top and Programs						\$2,157	\$500	\$500	\$789	
TOTAL	\$25,180	\$30,375	\$33,736	\$28,491	\$45,803	\$47,863	\$34,925	\$32,659	\$47,234	\$39,525

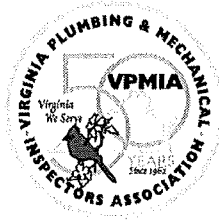
VPMIA Awards Committee report

The Awards Committee received more nominations this year than in previous years thanks to nomination forms being on the VPMIA web site. Members are getting used to the easy access to the forms and sending capability. We thank the Webmaster for making this so user friendly.

All nominations received were very deserving and we as a committee had two awards that had to be voted on for a recipient. This again is a result of having the Awards nomination forms on our web page.

We look forward to the membership getting more involved in the nominations of future VPMIA awards recipients and thank you all for your responses!

John B. Seay Jr. – Awards Committee Chairman



April 5, 2013

RE: Third General Membership Meeting - Bylaws Committee Report.

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Draft of bylaws revision nearly complete. Proposed adoption schedule: Board of Directors final review during First Board Meeting in June and Membership's initial review during First Membership Meeting at Graves Mountain Lodge in July.

Highlights are as follows:

- Reorganizes and reformats the Association's Constitution and Bylaws.
- Clarifies the Association's membership categories.
- Simplifies meeting timeframes and proposes a reduction in the number of required meetings per year.
- Includes quorum requirements for Membership Meetings.
- Clarifies term limits of Officers and Directors.
- Authorizes BOD's to conduct business through electronic means.
- Updates list of non-voting, ex-officio Board members.
- Individual duties of Board members to be listed in a separate Board-approved job description policy.
- Documents the Association's awards categories.
- Documents the Association's Code Hearing Scholarship Program.
- Includes the Association's Code of Ethics.

Respectfully submitted,

Bylaws Committee Chairman